

## York, North Yorkshire & East Riding Local Enterprise Partnership

### Key Information

- **What are the benefits of Board Membership**

The LEP plays a lead role in identifying the economic priorities for York, North Yorkshire and East Riding and securing investment from both public and private sector to put its plans into action. As a Board Member you will ensure our investments benefit all of the region and will work closely with senior decision makers both locally and nationally.

This high profile role provides the opportunity to;

- Build your Board experience
- ensure decisions affecting the local area consider broader, more diverse perspectives
- champion key causes and opportunities,
- raise your personal profile
- develop new skills and capabilities
- influence business leaders locally and nationally
- better understand how public investment decisions are made and influenced
- build your senior networks and contacts
- drive forward new ideas

We are looking for business leaders who can think strategically, challenge the status quo and who bring a different perspective to existing thinking.

- **What is the time commitment**

The LEP Board meetings bi-monthly 6 times per year. Board Meeting are on a Friday and typically start at 10.00am finishing at 12.30pm sometimes with the opportunity to tour the host location.

We represent a large geographic area and try to host Board meetings in different parts of the region to strengthen links and representation. New Board members will start in the 2018/19 financial year, the first meeting being 18 May 2018.

The Board dates for the coming year are;

18 May 2018	Fountains Abbey, Ripon
6 July 2018	Annual Conference, Venue TBC
14 September 2018	Sirius Minerals, Scarborough
16 November 2018	York St John University, York
January 2019	TBC

Additionally:

- You may become involved in supporting specific initiatives or agendas. Involvement, including time commitment will be agreed in advance.
- The LEP Chief Operating Officer will meet you, at your convenience, on a quarterly basis to gain your input and support any development needs
- The LEP Chair will undertake a review with you annually, to assess the year and how can improve going forward.

- **Is there any remuneration**

No, this is a voluntary role and Board members do not receive;

- Any salary or payment for membership of the Board
- Any expenses for attending LEP Board meetings

Should you undertake additional activity on behalf of the LEP, e.g attending a meeting in London, the LEP will pay your travel expenses. This will be agreed in advance.

We do not pay a mileage allowance, however will reimburse parking costs.

- **Who else is on the Board**

**The LEP is made up of the Political Leaders of six of our Local Councils and nine Private Sector Leaders**

**Private Sector**

David Kerfoot MBE DL, Chair  
 Ruth Smith, PM Management Consultants  
 David Dickson, Family Matters Ltd  
 Jane Lady Gibson, Make it York  
 Peter Emery, Electricity North West  
 Koen Lamberts, University of York  
 Colin Mellors, Yorkshire & Humber Flood Partnership

2 Vacancies being recruited.

**Councillors**

Cllr Carl Les, North Yorkshire County Council,  
 Cllr David Carr, City of York Council,  
 Cllr Stephen Parnaby, East Riding of Yorkshire Council,  
 Cllr Derek Bastiman, Scarborough Borough Council (On behalf of Scarborough & Ryedale),  
 Cllr Richard Cooper, Harrogate Borough Council (on behalf of Harrogate & Selby),  
 Cllr, Mark Robson, Hambleton District Council (On behalf of Hambleton, Richmondshire & Craven)

- **What support will I receive**

In short, we are here to help and are committed to ensuring you are welcomed onto the Board and supported to get up to speed and familiar with the different agenda's as quickly as possible.

We cover a broad agenda ranging from supporting people to develop the skills to realise their potential, supporting small businesses to thrive and growth through to investing in world leading innovation and large scale infrastructure projects.

We don't expect you to be an expert in all these agenda's but we do value your opinion and will support you to feel competent and confident on our Board.

Packages will be developed for individual circumstances but will include;

- A formal induction session including
  - An introduction to the LEP with James Farrar, our Chief Operating Officer to discuss our agenda, what we have done to date, our opportunities and where you feel you can add value
  - Help and support around complying with the Nolan Principles which provide guidance on public office and the governance associated with investing public money. We will provide guidance on what this means to ensure you avoid the potential pitfalls.
  - An invitation to meet the team to get an insight into their work
- Personal meetings with our Chair, David Kerfoot
- We will also hold a session each year where the whole board meet the whole team for a joint development day.
- Briefings on areas of particular interest or concern.

For an informal discussion about the role, please call our Chief Operating Officer, James Farrar on 07791 885965 / [james.farrar@businessinspiredgrowth.com](mailto:james.farrar@businessinspiredgrowth.com)

- **Are you looking for specific skills**

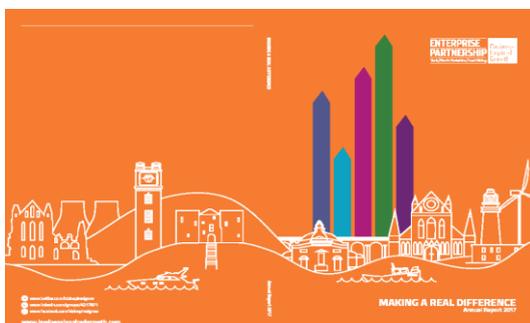
We are looking for leaders who can help us make the best decisions for the region. Whilst not exclusively, we are in particular seeking to attract one or more of the following skills, experience and attributes

- Increased gender and ethnic diversity on the Board
- Rural / environmental
- Agriculture
- Coastal
- Culture/Placemaking
- 3<sup>rd</sup> Sector / Social Enterprise
- Small / micro business

- **Can you summarise what the LEP Does?**

The 2017 Annual Report, below summarises what we have been delivering

<http://www.businessinspiredgrowth.com/wp-content/uploads/2017/01/2017-Annual-Report-Making-A-Real-Difference-Email-Version.pdf>



- **We are committed to being open, transparent & accountable**

It is important to remember we will be investing public money and therefore transparency and accountability are essential. We operate under Nolan Principles which provide the 7 principles of Public Life. These are

1. Selflessness

Holders of public office should act solely in terms of the public interest.

2. Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

3. Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

4. Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

5. Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

6. Honesty

Holders of public office should be truthful.

7. Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

For further information on the 7 principles and the work of the Committee on Standards in Public Life, visit the Committee's [website](#) and [blogsite](#).

To support these important principles all Board Members will need to

- Complete a register of interest for them and their spouse, which will be a public document.



FINAL LEP Register of  
Interests Form\_Januar

- Declare any conflicts of interest. The Conflict of Interest Procedure can be found [here](#)